

# **Fire Marshals' Association of Utah**

## **CONSTITUTION AND BYLAWS**

### **ARTICLE I CONSTITUTION OF THE ORGANIZATION**

**SECTION 1.** This organization shall be constituted as a subsidiary of the Utah State Fire Chiefs' Association. The president of the Fire Marshals' Association of Utah, or his/her delegated representative acting as a liaison between the two organizations, shall be a dues paying position of the Utah State Fire Chiefs' Association.

**SECTION 2.** The Utah State Fire Chiefs' Association may become involved by requesting expertise in prevention and code enforcement from the Fire Marshals' Association of Utah.

### **ARTICLE II NAME OF THE ORGANIZATION**

**SECTION 1.** This organization shall be known as the Fire Marshals' Association of Utah.

### **ARTICLE III OBJECTIVES OF THE ORGANIZATION**

**SECTION 1.** Through the mutual association and joint efforts of its members, objectives will include developing and making available information that can be used to safeguard life and property against the ravages of fire and related hazards, and supporting the Fire Code currently adopted by the State of Utah, the Fire Prevention Code, and other related codes and standards.

**SECTION 2.** Coordinate efforts and develop solutions to fire prevention problems common to all members.

**SECTION 3.** Solicit the Fire Chief of each jurisdiction within the State of Utah to assign one or more of his/her members to work full or part time on fire prevention matters.

**SECTION 4.** Propose, support, or oppose legislation which may have an effect upon the efforts of this organization in safeguarding and protecting life and property from the ravages of fire or related hazards.

**SECTION 5.** From time to time, make recommendations and communicate to the Utah State Fire Chiefs' Association and the Utah State Fire Prevention Board concerning matters of importance to fire prevention.

### **ARTICLE IV MEMBERSHIP**

**SECTION 1.** Regular membership shall be open to the Fire Chief, Fire Marshal and any member of the fire prevention bureau of any special fire district. Municipal fire department, industrial fire department, federal, state, or country fire agency which is located within the State of Utah.

**SECTION 2.** Associate membership is open to any individual who does not meet the requirements for regular membership, and is involved with the safeguarding of life and property against the ravages of fire.

**SECTION 3.** Honorary – Life Membership is open to regular members upon retirement from the fire service and to such other individuals known for outstanding service rendered in the field of fire prevention upon a majority vote of the regular members present at a regularly scheduled meeting.

**SECTION 4.** All members shall be of good character and remain as such. Any member not in good standing may be removed from membership by a majority vote of regular members present at a regularly scheduled meeting.

## **ARTICLE V OFFICERS**

**SECTION 1.** The Board of Directors shall consist of: President, 1st Vice-President, 2nd Vice President Past President and Secretary-Treasurer.

**SECTION 2.** Election of Officers. Any regular member who has been a member in good standing for at least one (1) year prior to election date shall be eligible to hold office. Elected officers shall serve a term of four years as follows: At the end of the president's term, he will become the past President and serve for one (1) year. The first Vice-President shall be elected to serve one year as Vice-President and will serve as President for one year subsequent. The second Vice President shall be elected to serve one (1) year as second Vice-President and will serve as first Vice-President for one (1) year subsequent. Such elections shall be held during the last meeting of the year. The candidate for a particular office receiving a majority vote of the active members present shall be considered elected. The Secretary/Treasurer shall be appointed by the President and ratified by a majority vote of the active membership present. The term of the Secretary/Treasurer will be for an indefinite period of time, but will be ratified at the yearly elections. The term of the officers elected shall take effect on January 1 of the following year.

**SECTION 3.** The President shall preside at all meetings and perform all the duties of his office. The President shall appoint all necessary committees and representatives upon taking office and is ex-officio member of all committees. The President shall be the official representative and spokesperson for the Association.

**SECTION 4.** Duties of the first Vice-President. It shall be the duty of the first Vice-President, in the absence or inability of the President, to perform the duties pertaining to that office. In the event the office of the President is vacant for any cause, the first Vice-President shall automatically become President and complete the un-expired term as President.

**SECTION 5.** Duties of the second Vice-President. It shall be the duty of the second Vice-President, in the event the office of the first Vice-President is vacant for any cause, the second Vice-President shall automatically become the first Vice-President and complete the un-expired term as first Vice-President. In the event the second Vice-President office becomes vacant the President shall appoint a regular member of the association to fulfill the remaining term. The second Vice-President shall be assigned training and other tasks by the President.

**SECTION 6.** The Secretary-Treasurer shall collect all monies of the Association and keep a record of the same. An accurate record of all expenses shall be maintained in a financial report made at each meeting. The Secretary-Treasurer shall keep an accurate record of all business conducted at each meeting, and shall give each member a copy of the minutes and proposed agenda at least one week prior to each meeting.

**SECTION 7.** Only regular members shall be eligible to hold any elected office in this organization. However, any member may be appointed to serve on a committee.

**SECTION 8.** Vacancies in elective offices shall be filled for the remainder of the un-expired term by a majority vote of the regular members present at a regularly scheduled meeting.

## **ARTICLE VI OFFICERS**

**SECTION 1.** The regular meetings of this organization shall be held on the second Tuesday of every month, unless otherwise determined by the membership. Special meetings may be called when needed by the Board of Directors.

**SECTION 2.** Meetings shall follow the Fire Prevention Board Meeting.

**SECTION 3.** Quorum. No business of this organization shall be conducted unless there are at least 7 regular members present.

**SECTION 4.** Voting. The right to vote, submit motions, hold office, or offer resolutions shall be confined to those persons holding regular membership.

## **ARTICLE VII DUES**

**SECTION 1.** Dues will be \$30.00 per year per membership, and shall be payable during January of each year. New memberships may be pro-rated quarterly. Honorary members shall have their dues waived.